

Belmont Oasis Childcare

Before & After School Care Booking Form 2019

**Your booking is subject to approval by the Childcare Manager.
The information given on this form must be accurate & completed in full.**

The following information is confidential. Please ensure that you notify us of any changes of address or phone numbers.

Date: ___/___/___

School child/ren attends: _____

School Start & finish time: _____

CHILD/RENS DETAILS:

Surname	Given Name	Childs CRN (childcare benefit & tax purposes)	Date of Birth	Age	Male/ Female	Grade at school
1.						
2.						
3.						

PARENT/GUARDIAN 1

*Full Name: _____ *DOB: _____

*Parent CRN: _____ *Relation _____ *Phone: _____

*Email Address _____

***SWIMMING ABILITY**

Please include swimming level of each child as accurately as possible- This section must be completed.

	CHILD 1	CHILD 2	CHILD 3
Swimming level-			
Can swim in deep water:	Yes / No	Yes / No	Yes / No

TO CONSENT TO YOUR CHILDREN UNDERTAKING PROGRAMMED SWIMMING DAY(S) IN CHILDCARE OR TO ALLOW BELMONT OASIS STAFF TO TAKE YOUR CHILD/REN TO & FROM SWIMMING LESSONS.

*** Parent/ Guardian signature (Swimming Consent):** _____

I agree that all information completed on the 2019 enrolment is still current and accurate. I understand it is my responsibly to complete a new holiday program enrolment for if any detail (including contact and medical information) should change.

*** Parent/ Guardian signature:** _____

BOOKINGS:

ALL ENROLMENTS WILL BE CONTINUED FOR ALL OF 2019 UNLESS NOTICE OR END DATE IS GIVEN.
To cancel or change your child/rens enrolment a minimum of seven days' notice is to be given in writing to the Childcare Manager. DAYS & FEES are NOT TRANSFERABLE. We regret that refunds will not be given for missed days.

Please tick below which days you would like to enrol your child/ren to attend the centre each week:

-----Please select only 1 booking type that suits your needs-----

Weekly Permanent Bookings	Before School Care:	Child 1	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	
		Child 2						
		Child 3						
	After School Care:	Child 1						
		Child 2						
Child 3								

Starting date: ___/___/___

End Date (if known) ___/___/___

OR

Fortnightly Permanent Bookings	Before School Care:	Week	MONDAY		TUESDAY		WEDNESDAY		THURSDAY		FRIDAY	
			1	2	1	2	1	2	1	2	1	2
		Child 1										
	Child 2											
	Child 3											
After School Care:	Child 1											
	Child 2											
	Child 3											

Start date: Week 1: ___/___/___

Week 2: ___/___/___

End Date (if known) ___/___/___

OR

Casual Bookings			Casual booking known days										
	Before School Care:	Child 1											
		Child 2											
		Child 3											
	After School Care:	Child 1											
Child 2													
Child 3													

DECLARATION

I declare that the information above is complete and accurate, and I have completed a full 2019 Belmont Oasis Childcare Enrolment form.

I understand and agree that all times my child/ren shall be at my own risk and I will not hold Belgravia Leisure or its staff liable for any personal injury which may result to my child or loss of property except for any liability by Belgravia Leisure if it fails to render its services with due care and skill or supplies any material in connection with those services which is not reasonably fit for the purpose for which they are supplied.

***Parent/ Guardian signature:** _____ **Date:** ___/___/___

*** Parent/ Guardian Name:** _____

Belmont Oasis Before and After school care Important Information for Families

Located:

Within Belmont Oasis, at the east end of the centre (side closest to Abernethy road/ Volcano Park)

Operation hours:

Before School care opens at 7.00am, children must be at the centre by 8.15am.

After school care closes at 6.00pm.

Fees:

Fees are set before CCS reductions, current fees for 2018/2019 are BSC \$18.40 & ASC \$24.50.

You will be notified if there are any changes to our fees.

Late Fees:

Late fees apply for children who are collected after 6pm. Please speak to a staff member about fees and charges.

Hats:

All children are required to bring a hat to the centre for use during outdoor activities. A hat can be left at the centre or brought to the centre each day. Charges will apply if children are required to use the centres hats.

Payments & Accounts:

Accounts must be paid 2 weeks in advance. Account statements will be email to the primary contact. Payments can be made on site by cash or EFTPOS or Direct Debit can be set up.

Sign in/out:

All children must be signed in and out daily on the attendance roll.

Changes & cancelations:

Must be put in writing to the childcare manager 7 days prior. Please note we may not be able make all requested changes.

Medical information:

Our centre needs to be aware of all medical conditions that will affect your child whilst in care; medical forms will need to be completed.

Please be aware that our childcare is allergy aware. We ask that you do not send children with nut products.

Program:

We provide a range of activities and experience to suit children's needs and interests. We also provide breakfast and afternoon tea daily. For more information, please speak to one of our staff members.

Please refer to the parent handbook and centre policies for more information.

Thank you for choosing Belmont Oasis

